

Minutes from the Clinton Township Public Library Agenda
Meeting April 17, 2023

Call to Order Paul Warr 7:00PM

Members present: Lenore Binns, Heather Rymanowicz, Laura Keinath, Deb Rutherford, Paul Warr

Absent: Nancy Wilt

Public: Mary Gallup, Pat Sturk, Debra Oliver, Ron Oliver

Approval of Agenda Moved: Laura Keinath Seconded: Lenore Binns. Motion carried.

Approval of [2023 March Meeting Minutes](#) Moved: Heather Rymanowicz. Seconded: Laura Keinath. Motion carried.

Public Discussion

Pat Sturk discussed the basement expansion progress being made by the Friends of the Library with the direction of Mary.

Friends Reports

Financial Reports

- [Treasurer's Report](#)
- [Clerk's Report](#)
- [Profit and Loss](#)
- [Statement of Expenditures](#)

[Payment of Bills](#)

[Director's Report](#)

Correspondence

Committee Reports

Buildings and Grounds:

Reported on quotes regarding new gutters and downspouts. Discussed all windows need to be caulked. Working with the Friends regarding basement lighting. Discussed quote from Reeves about the fire suppression system. Motion made to move forward with the quote from Reeves.

Moved: Deb Rutherford. Seconded: Heather Rymanowicz. Motion carried.

President's Report - Via an email from Nancy to Paul: She thanks the Friends for their continued work in the basement and their cooperation with the library board and director. Nancy would like to see the board focus on new gutters, fire suppression system, and main floor lighting.

Old Business

- Fire extinguisher upgrades. The current fire extinguishers will damage equipment in the library if used. Motion made to purchase new extinguishers that will not cause damage. Moved: Deb Rutherford. Seconded: Laura Keinath. Motion carried.
- Change to [Library Cards policy](#). Motion made to allow library staff to limit what new patrons may check out until the policy is voted on by the board. Moved: Deb Rutherford. Seconded: Laura Keinath. Motion carried.
- [Violent Threat Policy](#)

Motion made to table discussion of the library cards policy and the violent threat policy until May 2023 meeting. Moved: Deb Rutherford. Seconded: Heather Rymanowicz. Motion carried.

New Business

- Election of Officers - Motion to table discussion of officers until May 2023 meeting. Moved: Heather Rymanowicz. Seconded: Deb Rutherford. Motion carried.
- Friends Memorandum of Understanding - Motion to accept the memorandum of understanding with the Friends of the Library upon the signature of the acting President, Paul Warr. Moved: Deb Rutherford. Seconded: Heather Rymanowicz. Motion carried.
- Discussion on patron past fines - Fines are from the old computer system prior to February 2022. There is no information regarding what the fines are for because of the new computer system. Most on the list do not have current library cards. Motion to forgive all fines related to the old system. Moved: Heather Rymanowicz. Seconded: Laura Keinath. Motion carried.

Trustees Comments

Deb Rutherford appreciates the work the Friends of the Library and Historical Society do with the spaces they occupy in the basement. She does want to remind the organizations if

purchases are made to make improvements the items belong then to the library and would not go with the organization should it move to another space.

Adjournment Motion to adjourn at 8:07PM by Heather Rymanowicz. Seconded: Laura Keinath.
Meeting adjourned.

NEXT MEETING: May 15, 2023

Respectfully Submitted:

_____ - Heather Rymanowicz, Secretary