

Artificial Intelligence Policy

Purpose: The purpose of this policy is to ensure patron privacy, enforce human oversight and accountability, and encourage transparency of the Library.

Terms: AI- Artificial Intelligence

Patron Privacy

Staff are explicitly prohibited from uploading confidential library data, personally identifiable information of patrons or staff, or other sensitive information on AI platforms.

Human Oversight

AI is intended to supplement staff work rather than replacing human duties. When AI is used, library staff shall fact-check all information before passing it onto patrons.

Transparency

When generative AI is used to produce work, library staff are required to give attribution. Attribution is not required if AI is used for only basic spelling or grammar.