

## Clinton Township Public Library Meeting Minutes

Meeting July 17, 2023

**Call to Order-** Nancy Wilt at 7:01pm

**Members present:** Lenore Binns, Laura Keinath, Deb Rutherford, Heather Rymanowicz,  
Paul Warr, Nancy Wilt

**Public:** Mary Gallup, Pat Sturk, Joel Rutherford, Debra Oliver, Ron Oliver

**Approval of Agenda** Moved: Paul Warr. Seconded: Laura Keinath. Motion carried.

**Approval** of [2023 June Meeting Minutes](#) Moved: Heather Rymanowicz. Seconded: Laura Keinath. Motion carried.

**Public Discussion** - None

**Friends Reports** - Meet Thursday July 22

### Financial Reports

- [Treasurer's Report](#)
- [Clerk's Report](#)
- [Profit and Loss](#)
- [Statement of Expenditures](#)

### [Payment of Bills](#)

### [Director's Report](#)

- Mary brought to the board's attention the need for email addresses for correspondence regarding library board matters. The email address would be separate from our personal emails and would then be handed to future board members when the current members move on. Motion was made for the board to have official email addresses for the sole purpose of library board correspondence. Moved: Paul Warr. Seconded: Laura Keinath. Motion carried.

**Correspondence** - None

### Committee Reports

### Buildings and Grounds:

Deb Rutherford has been in contact with Kreighoff and the insurance company regarding

the south wall.

## **President's Report**

### **Old Business**

- Competing Bids Policy

Motion was made to provisionally approve the Competing Bids Policy while the suggested grammar changes are made. The board shall formally approve the policy at the next meeting. Moved: Paul Warr. Seconded: Deb Rutherford. Motion carried.

### **New Business**

- Discuss Friends Correspondence

Discussion was held regarding the message, but no action was required.

### **Trustees Comments**

**Adjournment** Motion to adjourn at 7:52pm by Heather Rymanowicz. Seconded by Laura Keinath. Meeting adjourned.

NEXT MEETING: August 21, 2023

**Respectfully Submitted:** \_\_\_\_\_  
**Secretary, Heather Rymanowicz**